

# ALL EMPLOYEE STAND UP TALK

## Maintenance Posting

### IN-SERVICE MAINTENANCE EXAM 718/955 ANNOUNCEMENT

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Open to all DE-PA 2 District CAREER employees  
(FT, NTFT, PTR, PTF)

in Wilmington/Philadelphia/Scranton POST OFFICES and All Processing  
Facilities in DE-PA2.

In-Service Registers are open for the following positions:

**Custodian – PS 4 (No testing required)**

**Electronic Technician/PS-10**

**Maintenance Mechanic, MPE /PS-9**

**Maintenance Mechanic/PS-7**

**Building Equipment Mechanic/PS-9**

**Area Maintenance Technician/PS-9**

**Maintenance Support Clerk PS-7 (Exam 718 only)**

**Every processing facility is unique and may not have certain position. You  
must apply for your location you fall under.**

This In-Service Register will be used to fill vacancies not filled by Maintenance In-Craft procedures (Art 38).  
PLEASE NOTE: **Maintenance craft applicants** who have completed the in-craft process **are not eligible to apply** or to be on in-  
service registers for the same positions which they completed (whether eligible or ineligible) via the in-craft MSS process. If you are  
on the 2023 register and we have not gotten to your name, you **MUST** submit a new form to remain on the list.

**OPENING DATE: March 1, 2024**

**CLOSING DATE: March 31, 2024**

#### PROCESS FOR INSERVICE MAINTENANCE APPLICANTS:

- (1) Submit the Applicant Data Collection Sheet form by **March 31 2024**.
- (2) Upon email notification, register on the ePAS web site. (Check email and junk folders daily.)
- (3) Register for the exam to be given at an authorized testing center.
- (4) If an eligible score is received on Maintenance Exam 955/718, applicants will then be scheduled for a Structured Interview.
- (5) If rated eligible on Structured Interview, applicant will be placed on In-Service Register (in score order).
- (6) Complete the Applicant Data Collection / Selection Sheet. The completed form must be **received by, March 31, 2024**.

- Form may be submitted in any of the following methods:

**Mail to:** Workforce Planning (Maintenance)  
17 S. Commerce Way  
Bethlehem, PA, 18002

**Email to:** [Melanie.Wright@usps.gov](mailto:Melanie.Wright@usps.gov)

**Fax to:** **651-675-1405**

**LATE APPLICATIONS WILL NOT BE ACCEPTED.  
INCOMPLETE APPLICATION WILL NOT BE ACCEPTED**